

# THE WEST BENGAL POWER DEVELOPMENT CORPORATION. LTD.



(A Govt. of West Bengal Enterprise)  
OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.  
Fax No. 03251 – 260 217 / Tel No. 03251 – 260 218.

((Tender Notice for Website))

Tender Ref. No. : STPS / M&C / Tender / OPH (E/M) / E<sub>1</sub> – 366 / 15 / Rate Contract / 256

Dt. 02.06.2015.

**Description of the Work:** “Annual Rate Contract for maintenance of Air Condition machines at both STPS Plant & Township under the maintenance scope of OPH (EM) Dept. STPS.”

**INFORMATION TO BIDDERS:** This is a Three Part bidding system containing **Earnest Money (Part-I)**, **Qualifying Requirement (Part-II)**, and **Price Bid (Part-III)**. The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make the selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

1) **Earnest Money:** The Earnest Money is ` 25,000/- (Rupees Twenty Five Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order issued by any reputed Banks (preferably Nationalized Banks) from India in favour of “THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED” payable at Santaldih, Purulia or Kolkata Branch.

2) **Contract Period:** 01 (One) Year.

3) **Estimated Cost:** ` 8 Lac [Approx.]

4) **Cost of Tender Paper:** ` 500=00 (Rupees Five Hundred only).

5) **Qualification Requirement:**

Attested Xerox copy of

1. **Technical Requirements:**

- The Bidder must have experience of carrying out breakdown & preventive maintenance, repair of different type of Air Conditioner machines, in any reputed Government organization or PSU within last Seven (07) years.
  - The bidder must have any single order worth not less than ` 6,40,000/- (Rupees Six Lac Forty thousand only) of above mentioned type of completed job in a single financial year within last 07(Seven) years.  
OR
  - Two completed orders of above mentioned type of jobs each valued ` 4,00,000/- (Rupees Four Lac only) or more in a single financial year within last 07(Seven) years.  
OR
  - Three completed orders of above mentioned type of jobs each valued ` 3,20,000/- (Rupees Three Lac Twenty thousand only) or more in a single financial year within last 07(Seven) years.
- Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,
  - Service Tax Registration Certificate,
  - VAT /CST Return Acknowledgement,
  - Professional Tax Registration Certificate,
  - PAN Card,
  - Latest PF including latest Bank Challan of PF,
  - Service Tax including latest Bank Challan of Service Tax,
  - Latest Income Tax return submission acknowledgement including latest Bank Challan of Income Tax payment,
  - Bank Statement of previous year (2014-15),
  - Latest Professional Tax Deposited Challan with Form 12A,
  - Deployment of sub-contractor will not be allowed.
  - Experience of the bidder will not be accepted working as a sub-vendor of any contract.

6) **Sale of Tender Paper:** From 08.06.2015 to 18.06.2015 on all working days up to 14=30 Hour (except holiday and Saturday). Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants.

7) **Pre-bid discussion on 22/06/2015 at 3:30 P.M.**

8) **Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:**

Last date of submission: 25/06/2015 up to 3.00 P.M.

Opening of Part – I & II Bids: 25/06/2015 after 3.00 P.M.

9) **Opening of Tender:**

- The tenders shall be opened in presence of representative of the prospective bidders, if available, at the time and date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the prospective bidders who have purchased the tender documents. The Prospective bidder's authorized representative (up to two persons) may attend the opening.

- 2) The due date and time of opening of E.M.D. & Qualification of bidder is after **3.00 P.M. on 25-06-2015**. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 3) Price Bid (Part-III) of tender of those prospective bidders who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently on the same date or at a later date. The due date & time of opening of price bid will be duly intimated.

**10) Evaluation of Tender:**

- 1) Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 2) The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any prospective bidders and the WBPDCCL shall bear no liability consequent upon such decision and the prospective bidders shall have no claim in this regard against the WBPDCCL.
- 3) Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the prospective bidders in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the prospective bidders are incomplete or prospective bidders is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the prospective bidders is found to be disqualified by giving incorrect and / or false information.
- 4) The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one prospective bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 5) Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the prospective bidders, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

**11) Sale of Tender Document: 08.06.2015 to 18.06.2015 up to 14=30Hrs.**

Tenders Documents can be obtained form Sr. Manager (M&C), STPS or his authorized representative against written application on any working day, except Payday and Saturday, between 11=00 Hrs. and 14=30 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.

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**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**  
**WBPDCCL**